

2021 LRP Work Program

No.	Task	Category	Description
1	2024 GMA Comprehensive Plan Update and Compliance Review	Local	Update the comprehensive plan per state regulations.
1a	PROJECT MANAGEMENT	Local	Overall project management including coordination, meeting prep, and presentations to County Executive, County Council, etc.
1c	SEPA		
1c.1	Secure Consultant Services	Local	Secure consultant services to complete an Environmental Impact Statement.
1c.2	Prepare Checklist and Determination of Significance	Local	Prepare the Environmental Checklist and Determination and Significance.
1c.3	Scoping	Local	Prepare the scoping notice and hold scoping meeting(s).
1c.4	Scoping Report	Local	Begin work on SEPA scoping report identifying the scope of the environmental review.
1c.5	SEPA EIS No Action Alternative	Local	Begin work on the EIS No Action Alternative.
1c.6	SEPA EIS Action Alternative 1	Local	Begin work on the EIS Action Alternative 1.
1c.7	SEPA EIS Action Alternative 2	Local	Begin work on the EIS Action Alternative 2.
1d	POLICY REVIEW		
1d.1	2024 Update and SEPA Alternatives Discussion	Local	Develop content and participate in discussions with the County Executive and County Council on series of policy issues designed to shape the scope of the GMA Update and SEPA review.
1d.2	Planning Commission Policy Discussion Part 2	Local	Continuation of December 2019 conversation about schedule and emerging issues.
1d.3	Tier 1 Comp Plan Policy Amendments	Local	Work on possible housekeeping policy changes for adoption in 2021.
1d.4	Tier 2 Comp Plan Policy Amendments	Local	Begin work on possible "low hanging" policy changes for adoption in 2022.
1h	COMMUNICATIONS	Local	Revise the Communications Plan; maintain project website and content; provide support on-going project public engagement needs.
1i	TECHNICAL	Local	
1i.1	Base Year Transportation Model Inputs	Local	Prepare base year transportation model inputs to provide to Public Works.
1i.2	No Action Rural Parcels and Capacity	Local	Prepare data on rural parcels and capacity.
1i.3	No Action Forecast	Local	Prepare the no action land use forecast to provide to Public Works.
2	Code Projects	Local	
2a	Accessory Apartments	Local	Explore potential code amendments to facilitate development of accessory apartments.

2021 LRP Work Program

No.	Task	Category	Description
2b	Accessory Uses on Farmland (Parts 1 and 2)	Local	Code amendments to add various forms of entertainment and shared housing as allowed uses on agricultural land.
2c	Archeology Code Project	Local	Code amendments to the county's archeology regulations.
2d	DFIRMs	Local	Implementation of adopted DFIRM maps.
2e	International Codes Project (I-Codes)	Local	Code amendments to adopt the latest international codes (building, fire, residential, etc.) and incorporate changing wood frame structures from five to six stories.
2f	Lot Coverage	Local	Code amendments to modify lot coverage requirements for residential development.
2g	Minor Revision for Conditional Use Permit (CUP)	Local	Amend Chapter 30.70 SCC to adjust the threshold for a minor revision on a CUP
2h	National Pollutant Discharge Elimination System (NPDES) Permit Code P	Local	Code amendments and updates to the drainage manual in response to the 2019 NPDES Permit.
2i	Started Construction	Local	Code amendments to implement and define the started construction requirement in NPDES.
2j	Urban Center Design Review Board	Local	Amend Chapter 30.34A SCC to modify the role of the DRB in project review.
2k	Water Policy and Code Update	Local	Code amendments to respond to state legislation on the Hirst decision.
2l	Personal Wireless Services	Local	Code amendments to responsd to changes in federal regulations.
3	Annual Capital Improvement Plan (CIP)	Local	Provide countywide coordination and recommendations on proposed 6-year capital projects to comply with the comprehensive plan.
4	County Initiated Amendments/Docket Proposals	Local	Project Management (Coordination and review)
4a	CFP-1 Olympic View Water and Sewer District	Local	Amend CFP to reflect change in sewer service area for Point Wells.
4b	SW-5 Edward Tokarz	Local	Amend the FLU to redesignate property from UMDR to UHDR.
4c	SW-6 Winde	Local	Amend the FLU to redesignate property from ULDR to either UMDR or UHDR.
4d	SW-7 Marv Thomas	Local	Amend the FLU to redesignate property from ULDR to Urban Commercial.
4f	2021 County Initiated Amendment - Technical Corrections GPP21-3	Local	Amendments to the five maps of the GPP as a result of City annexations and mapping corrections.
4g	Docket XXI	Local	Transmit initial evaluations on Major docket request to the County Council for a decision to place on the final docket.
5	Transfer of Development Rights (TDR) Program	Local	Promote and expand the use of TDR to preserve agriculture and forest lands.

2021 LRP Work Program

No.	Task	Category	Description
6	Planning Commission	O & M	Staff monthly Planning Commission meetings.
7	Water Utility Coordinating Committee	O & M	Staff monthly Water Utility Coordinating Committee.
8	Critical Area Regulations (CAR) Monitoring	O & M	Prepare a report on the effectiveness of the county's critical areas regulations by 2022.
9	CAR Administrative Rules	O & M	Coordinate and develop administrative rules to assist in CAR compliance.
10	Interactive Demographics Mapping	O & M	Develop additional interactive mapping tools on the County website to provide access to demographic data.
11	Legislative Tracking	O & M	Provide PDS perspective on legislative proposals during session.
12	Open Space Current Use Taxation Applications	O & M	Prepare recommendations on the applications to County Assessor's Current Use Taxation Program.
13	Permit Forecast	O & M	Annually forecast permit activity to assist with preparation of PDS budget.
14	Public Engagement Workgroup	O & M	Develop a division public participation plan and coordinate with on other public engagement efforts in Snohomish County.
15	Records Scanning Project	O & M	Grant funded project to scan LRP paper files.
16	Technical Policy and Code Assistance	O & M	Provide on-going assistance, quality control and technical consistency of policy and code development products and processes.
17	Tree Canopy Ordinance Monitoring Report	O & M	Prepare annual report consistent with code requirements.
18	Webpage/SharePoint	O & M	Assist with improvement and maintainence of department webpages and SharePoint.
19	General Communications	O & M	Provide general communication support to the department.
20	2044 Growth Targets	Regional	Begin the 2044 growth allocation process through SCT.
21	Buildable Lands Report	Regional	Collect and analyze data for the 2021 Buildable Lands Report.
22	City Annexation Interlocal Agreements (ILA)	Regional	Prepare ILAs with interested cities on general framework to transition governance.
23	Countywide Planning Policies (CPPs)	Regional	Work with SCT to update the countywide planning policies consistent with Vision 2050 and develop countywide centers criteria and designate locations.
24	District Water/Sewer Comprehensive Plans	Regional	Prepare recommendations on utility plans for consistency with comprehensive plan under 90 day schedule.
25	Growth Monitoring Report	Regional	Coordinate with cities to prepare comprehensive countywide summaries of growth trends.

2021 LRP Work Program

No.	Task	Category	Description
26	Housing Coordination	Regional	Coordination with Human Services, HART and Affordable Housing Alliance and general housing planning.
27	Location-specific Annexation Proposals	Regional	Coordinate countywide recommendations on location-specific annexation proposals under 45-day schedule.
28	Tribal Government Coordination	Regional	Communicate and coordinate with tribal governments to improve collaboration and review fee to trust applications.
29	Climate Change and Sustainability Coordination	Strategic	Track the work of the Climate Action Advisory Committee and coordinate with the Office of Energy and Sustainability
30	Fish, Wildlife and Water Coordination	Strategic	Track and participate in local and regional fish, wildlife and water efforts including WRIA 7/8, Sustainable Lands Strategy, Puget Sound Partnership, etc.
31	Hazard Mitigation Planning	Strategic	Participate in Department of Emergency Management's update of the Hazard Mitigation Plan.
32	Light Rail Communities	Strategic	Prepare a subarea plan for unincorporated Snohomish County between and including the future Ash Way and Mariner light rail stations.
33	Regional Open Space Conservation Plan-Ag Resiliency-Open Space	Strategic	Review the intersection of the Regional Open Space Conservation Plan, Ag Resiliency Plan and the Countywide Open Space, Greenbelts and Wildlife Corridors Map.
34	Snohomish County-Tulalip Tribes Event	Strategic	Assist with planning and hosting an event between the Snohomish County and Tulalip Tribes Planning Commissions.
35	All Other Administrative Assistant Functions		